

For FY 2017

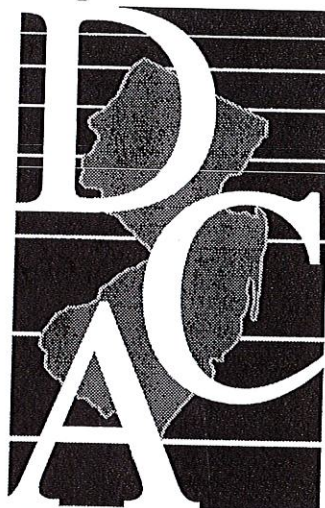
ADOPTED COPY

2016

Raritan Township Municipal Utilities Authority Budget

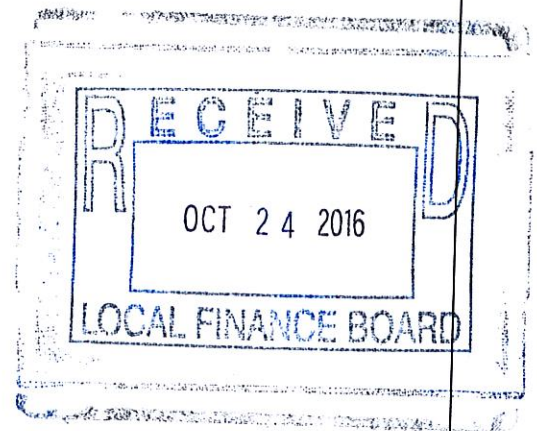
www.rtmua.com

Department Of



Community
Affairs

APPROVED COPY



RECEIVED

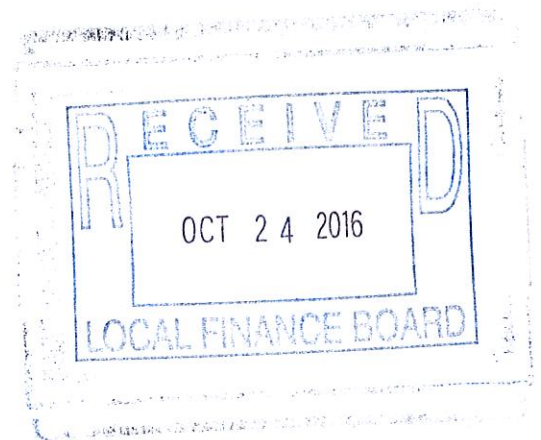
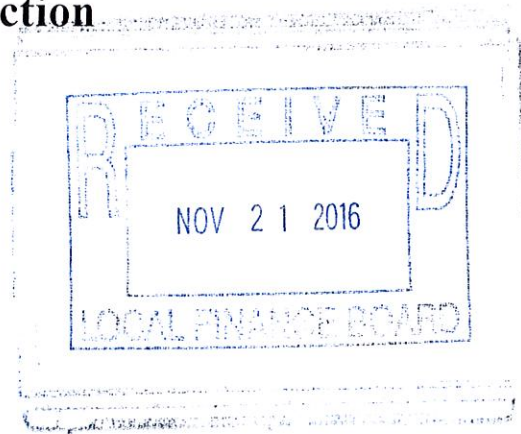
NOV 09 2016

R.T.M.U.A

Division of Local Government Services

2016 AUTHORITY BUDGET

Certification Section



2016

RARITAN TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Ewert CPA, RMA Date: 11/4/2016

RECEIVED

NOV 09 2016

R.T.M.U.A

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Ewert CPA, RMA Date: 11/22/2016

RECEIVED

NOV 28 2016

R.T.M.U.A

2016 PREPARER'S CERTIFICATION

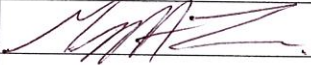
RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Greg LaFerla		
Title:	Chief Operator/Director		
Address:	365 Old York Road, Flemington NJ, 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address	glaferla@rtmua.com		

2016 APPROVAL CERTIFICATION


RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Raritan Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of October, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Greg LaFerla		
Title:	Chief Operator/Director		
Address:	365 Old York Road, Flemington NJ, 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address	glaferla@rtmua.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.rtmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Greg LaFerla

Title of Officer Certifying compliance

Chief Operator/Director

Signature



2016 AUTHORITY BUDGET RESOLUTION

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

WHEREAS, the Annual Budget and Capital Budget for the Raritan Township Municipal Utilities Authority for the fiscal year beginning, December 1, 2016 and ending November 30, 2017 has been presented before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of October 20, 2016; and

WHEREAS, the Annual Budget and Capital Budget for the Raritan Township Municipal Utilities Authority was presented before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of September 15, 2016; at which point the vote on the budget was tabled in order to give management additional time to lessen the impact of a rate increase on its users by decreasing expenditures; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 6,204,663.00 , Total Appropriations, including any Accumulated Deficit if any, of \$ 6,204,663.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,304,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$107,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Raritan Township Municipal Utilities Authority, at an open public meeting held on October 20, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Raritan Township Municipal Utilities Authority for the fiscal year beginning, December 1, 2016 and ending November 30, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Raritan Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 17, 2016.


(Secretary's Signature)

10/20/16
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
Dr. Buza	X				
Dr. Dougherty				X	
Mr. Kendzulak, Jr.	X				
Mr. Kinsella	X				
Mr. Tully	X				

RESOLUTION #2016 - 74

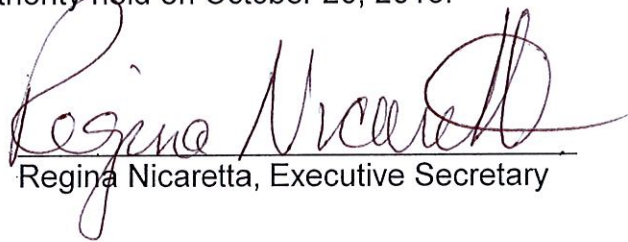
Page 2

MOTION BY: Mr. Tully

SECOND BY: Mr. Kendzulak, Jr.

ROLL CALL VOTE:	Dr. Buza	-	Yes
	Dr. Dougherty	-	Absent
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

I certify that the above Resolution was adopted at the meeting of the Raritan Township Municipal Utilities Authority held on October 20, 2016.


Regina Nicaretta, Executive Secretary


2016 ADOPTION CERTIFICATION

RARITAN TOWNSHIP MUNICIPAL **UTILITIES AUTHORITY**

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Raritan Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 17th day of November, 2016.

Officer's Signature:			
Name:	Greg LaFerla		
Title:	Chief Operator/Director		
Address:	365 Old York Road, Flemington NJ, 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address	glaferla@rtmua.com		

2016 ADOPTED BUDGET RESOLUTION

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Raritan Township Municipal Utilities Authority for the fiscal year beginning December 1, 2016 and ending November 30, 2017 has been presented for adoption before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of November 17, 2016; and

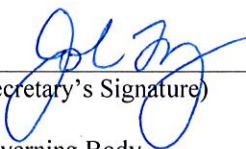
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 6,204,663.00 , Total Appropriations, including any Accumulated Deficit if any, of \$ 6,204,663.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,304,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$107,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Raritan Township Municipal Utilities Authority, at an open public meeting held on November 17, 2016 that the Annual Budget and Capital Budget/Program of the Raritan Township Municipal Utilities Authority for the fiscal year beginning, December 1, 2016 and ending November 30, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

11/17/16

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Dr. Buza	X			
Dr. Dougherty				X
Mr. Kendzulak, Jr.	X			
Mr. Kinsella	X			
Mr. Tully	X			

RESOLUTION #2016 - 82

Page 2

MOTION BY: Mr. Tully

SECOND BY: Mr. Kendzulak, Jr.

ROLL CALL VOTE:	Dr. Buza	-	Yes
	Dr. Dougherty	-	Absent
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

I certify that the above Resolution was adopted at the meeting of the Raritan Township Municipal Utilities Authority held on November 17, 2016.


Regina Nicaretta, Executive Secretary

2016 AUTHORITY BUDGET

Financial Schedules Section

2016 Budget Summary

For the Period **Raritan Township Municipal Utilities Authority**
December 1, 2016 to November 30, 2017

	Proposed Budget						Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Total All Operations					Total All Operations	All Operations		
		N/A	N/A	N/A	N/A	N/A				
REVENUES										
Total Operating Revenues	\$ 6,199,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,199,663	\$ 5,835,453	\$ 364,210	6.2%
Total Non-Operating Revenues	5,000	-	-	-	-	-	5,000	13,000	(8,000)	-61.5%
Total Anticipated Revenues	6,204,663	-	-	-	-	-	6,204,663	5,848,453	356,210	6.1%
APPROPRIATIONS										
Total Administration	1,331,478	-	-	-	-	-	1,331,478	1,066,495	264,983	24.8%
Total Cost of Providing Services	4,276,005	-	-	-	-	-	4,276,005	4,352,597	(76,592)	-1.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	402,376	-	-	-	-	-	402,376	319,550	82,826	25.9%
Total Operating Appropriations	6,009,859	-	-	-	-	-	6,009,859	5,738,642	271,217	4.7%
Total Interest Payments on Debt	194,804	-	-	-	-	-	194,804	187,091	7,713	4.1%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	194,804	-	-	-	-	-	194,804	187,091	7,713	4.1%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	6,204,663	-	-	-	-	-	6,204,663	5,925,733	278,930	4.7%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	77,280	(77,280)	-100.0%
Net Total Appropriations	6,204,663	-	-	-	-	-	6,204,663	5,848,453	356,210	6.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

2016 Revenue Schedule

Raritan Township Municipal Utilities Authority

For the Period December 1, 2016 to November 30, 2017

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	\$ 2,595,400						\$ 2,595,400	\$ 2,319,331	\$ 276,069 11.9%
Business/Commercial	1,385,200						1,385,200	1,355,940	29,260 2.2%
Industrial	1,163,334						1,163,334	878,454	284,880 32.4%
Intergovernmental	663,729						663,729	781,728	(117,999) -15.1%
Other	-						-	-	#DIV/0!
Total Service Charges	5,807,663	-	-	-	-	-	5,807,663	5,335,453	472,210 8.9%
<i>Connection Fees</i>									
Residential	75,000						75,000	48,750	26,250 53.8%
Business/Commercial	-						-	26,250	(26,250) -100.0%
Industrial	-						-	-	#DIV/0!
Intergovernmental	-						-	-	#DIV/0!
Other	-						-	-	#DIV/0!
Total Connection Fees	75,000	-	-	-	-	-	75,000	75,000	- 0.0%
<i>Parking Fees</i>									
Meters	-						-	-	#DIV/0!
Permits	-						-	-	#DIV/0!
Fines/Penalties	-						-	-	#DIV/0!
Other	-						-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Delinquent Charges	30,000						30,000	30,000	- 0.0%
Septage	267,000						267,000	375,000	(108,000) -28.8%
Other	20,000						20,000	20,000	- 0.0%
Other Revenue 4	-						-	-	#DIV/0!
Total Other Revenue	317,000	-	-	-	-	-	317,000	425,000	(108,000) -25.4%
Total Operating Revenues	6,199,663	-	-	-	-	-	6,199,663	5,835,453	364,210 6.2%
NON-OPERATING REVENUES									
<i>Grants & Entitlements (List)</i>									
Grant #1	-						-	-	#DIV/0!
Grant #2	-						-	-	#DIV/0!
Grant #3	-						-	-	#DIV/0!
Grant #4	-						-	-	#DIV/0!
Total Grants & Entitlements	-	-	-	-	-	-	-	-	#DIV/0!
<i>Local Subsidies & Donations (List)</i>									
Local Subsidy #1	-						-	-	#DIV/0!
Local Subsidy #2	-						-	-	#DIV/0!
Local Subsidy #3	-						-	-	#DIV/0!
Local Subsidy #4	-						-	-	#DIV/0!
Total Local Subsidies & Donations	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits</i>									
Investments	5,000						5,000	13,000	(8,000) -61.5%
Security Deposits	-						-	-	#DIV/0!
Penalties	-						-	-	#DIV/0!
Other Investments	-						-	-	#DIV/0!
Total Interest	5,000	-	-	-	-	-	5,000	13,000	(8,000) -61.5%
<i>Other Non-Operating Revenues (List)</i>									
Other Non-Operating #1	-						-	-	#DIV/0!
Other Non-Operating #2	-						-	-	#DIV/0!
Other Non-Operating #3	-						-	-	#DIV/0!
Other Non-Operating #4	-						-	-	#DIV/0!
Other Non-Operating Revenues	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Revenues	5,000	-	-	-	-	-	5,000	13,000	(8,000) -61.5%
TOTAL ANTICIPATED REVENUES	\$ 6,204,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,204,663	\$ 5,848,453	\$ 356,210 6.1%

2015 Adopted Revenue Schedule

Raritan Township Municipal Utilities Authority

	Adopted Budget						Total All
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
Service Charges							
Residential	\$ 2,319,331						\$ 2,319,331
Business/Commercial	1,355,940						1,355,940
Industrial	878,454						878,454
Intergovernmental	781,728						781,728
Other							-
Total Service Charges	5,335,453	-	-	-	-	-	5,335,453
Connection Fees							
Residential	48,750						48,750
Business/Commercial	26,250						26,250
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	75,000	-	-	-	-	-	75,000
Parking Fees							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
Other Operating Revenues (List)							
Delinquent Charges	30,000						30,000
Septage	375,000						375,000
Other	20,000						20,000
Other Revenue 4							-
Total Other Revenue	425,000	-	-	-	-	-	425,000
Total Operating Revenues	5,835,453	-	-	-	-	-	5,835,453
NON-OPERATING REVENUES							
Grants & Entitlements (List)							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
Local Subsidies & Donations (List)							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
Interest on Investments & Deposits							
Investments	13,000						13,000
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest	13,000	-	-	-	-	-	13,000
Other Non-Operating Revenues (List)							
Other Non-Operating #1							-
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
Total Non-Operating Revenues	13,000	-	-	-	-	-	13,000
TOTAL ANTICIPATED REVENUES	\$ 5,848,453	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,848,453

2016 Appropriations Schedule

Raritan Township Municipal Utilities Authority
For the Period December 1, 2016 to November 30, 2017

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 247,302					\$ 247,302	\$ 237,420	\$ 9,882	4.2%
Fringe Benefits	133,945					133,945	98,246	35,699	36.3%
Total Administration - Personnel	381,247	-	-	-	-	381,247	335,666	45,581	13.6%
<i>Administration - Other (List)</i>									
Other Admin Expense (See Attached)	357,590					357,590	242,020	115,570	47.8%
Retirement Benefits	237,861					237,861	142,100	95,761	67.4%
Engineering	140,700					140,700	140,700	-	0.0%
Insurance	214,080					214,080	206,009	8,071	3.9%
Miscellaneous Administration*						-	-	-	#DIV/0!
Total Administration - Other	950,231	-	-	-	-	950,231	730,829	219,402	30.0%
Total Administration	1,331,478	-	-	-	-	1,331,478	1,066,495	264,983	24.8%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	1,990,886					1,990,886	2,015,361	(24,475)	-1.2%
Fringe Benefits	759,023					759,023	833,971	(74,948)	-9.0%
Total COPS - Personnel	2,749,909	-	-	-	-	2,749,909	2,849,332	(99,423)	-3.5%
<i>Cost of Providing Services - Other (List)</i>									
Other COPS Expense (See Attached)	1,526,096					1,526,096	1,503,265	22,831	1.5%
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
Miscellaneous COPS*						-	-	-	#DIV/0!
Total COPS - Other	1,526,096	-	-	-	-	1,526,096	1,503,265	22,831	1.5%
Total Cost of Providing Services	4,276,005	-	-	-	-	4,276,005	4,352,597	(76,592)	-1.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	402,376	-	-	-	-	402,376	319,550	82,826	25.9%
Total Operating Appropriations	6,009,859	-	-	-	-	6,009,859	5,738,642	271,217	4.7%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	194,804	-	-	-	-	194,804	187,091	7,713	4.1%
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	-	#DIV/0!
Municipality/County Appropriation						-	-	-	#DIV/0!
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations	194,804	-	-	-	-	194,804	187,091	7,713	4.1%
TOTAL APPROPRIATIONS	6,204,663	-	-	-	-	6,204,663	5,925,733	278,930	4.7%
ACCUMULATED DEFICIT									
						-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,204,663	-	-	-	-	6,204,663	5,925,733	278,930	4.7%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation						-	-	-	#DIV/0!
Other						-	77,280	(77,280)	-100.0%
Total Unrestricted Net Position Utilized						-	77,280	(77,280)	-100.0%
TOTAL NET APPROPRIATIONS	\$ 6,204,663	\$ -	\$ -	\$ -	\$ -	\$ 6,204,663	\$ 5,848,453	\$ 356,210	6.1%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 300,492.95 \$ - \$ - \$ - \$ - \$ - \$ - \$ 300,492.95

Raritan Township Municipal Utilities Authority
For The Period December 1, 2016 to November 30, 2017

	Proposed Budget Sewer	Adopted Budget Sewer	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Other Admin Expense				
Legal	\$ 60,000.00	\$ 30,000.00	\$ 30,000.00	100.0%
Audit	40,000.00	45,000.00	(5,000.00)	-11.1%
Accounting	8,000.00	8,000.00	-	0.0%
Medical	1,000.00	1,000.00	-	0.0%
Trustee Fee	6,000.00	6,000.00	-	0.0%
NJEIT Fees	10,824.00	8,860.00	1,964.00	22.2%
Independent Contractors	95,960.00	31,500.00	64,460.00	204.6%
Education	10,000.00	10,000.00	-	0.0%
Travel Expenses & Meals	7,000.00	7,000.00	-	0.0%
Dues and Memberships	5,500.00	5,500.00	-	0.0%
Conferences and Seminars	5,000.00	5,000.00	-	0.0%
Office Expense	25,000.00	21,000.00	4,000.00	19.0%
Public Advertising	2,500.00	2,500.00	-	0.0%
Postage	10,500.00	10,500.00	-	0.0%
Permits & Licenses Fees	20,000.00	22,000.00	(2,000.00)	-9.1%
Computer Maint & Upgrade	50,306.00	28,160.00	22,146.00	78.6%
	<u>\$ 357,590.00</u>	<u>\$ 242,020.00</u>	<u>\$ 115,570.00</u>	<u>47.8%</u>
Other COPS Expense				
Main Treatment Facility:				
Chlorine	\$ 36,000.00	\$ 36,000.00	\$ -	0.0%
Polymer	28,500.00	26,000.00	2,500.00	9.6%
Sulfur Dioxide & Other	20,000.00	34,000.00	(14,000.00)	-41.2%
Utility - Electric	320,000.00	320,000.00	-	0.0%
Utility - Water	3,000.00	3,000.00	-	0.0%
Utility - Telephone	24,500.00	23,000.00	1,500.00	6.5%
Utility - Natural Gas, Propane	34,500.00	33,529.00	971.00	2.9%
Utility - Welding Gas	350.00	230.00	120.00	52.2%
Supplies and Services - Dyed Diesel	5,000.00	8,000.00	(3,000.00)	-37.5%
Sludge Disposal	560,000.00	510,000.00	50,000.00	9.8%
Tools	5,500.00	5,500.00	-	0.0%
Janitorial Supplies	3,000.00	3,000.00	-	0.0%
Gasoline & Diesel	10,000.00	16,000.00	(6,000.00)	-37.5%
Laboratory Equipment	17,000.00	17,000.00	-	0.0%
Independent Lab	14,000.00	14,000.00	-	0.0%
Safety Equipment	10,000.00	10,000.00	-	0.0%
Pump Station & Collect System	50,000.00	50,000.00	-	0.0%
Maint - Treatment Plant	100,000.00	140,000.00	(40,000.00)	-28.6%
Maint - Buildings & Grounds	16,000.00	16,000.00	-	0.0%
Maint - Painting	2,000.00	2,000.00	-	0.0%
Maint - Instr. & Meter Calib./Scada	28,000.00	28,000.00	-	0.0%
Maint - Vehicles	12,000.00	12,000.00	-	0.0%
Maint - Plant Lab	4,000.00	5,000.00	(1,000.00)	-20.0%
Main - Septage Tank Cleaning	20,000.00	20,000.00	-	0.0%
Misc Contingencies & Emergency	20,000.00	20,000.00	-	0.0%
Leasing Equipment	2,000.00	2,500.00	(500.00)	-20.0%
Flemington Wet Weather Facility:				
Misc Contingencies & Emergency	20,000.00	20,000.00	-	0.0%
Legal	40,000.00	17,500.00	22,500.00	128.6%
Accounting & Audit	10,000.00	12,000.00	(2,000.00)	-16.7%
Engineering	27,000.00	17,000.00	10,000.00	58.8%
Insurance	6,246.00	6,006.00	240.00	4.0%
Permits	7,500.00	6,000.00	1,500.00	25.0%
Chemicals	10,000.00	10,000.00	-	0.0%
Utilities	35,000.00	35,000.00	-	0.0%
Service Supplies & Equip Lab	10,000.00	10,000.00	-	0.0%
Safety Supplies & Equip	1,000.00	1,000.00	-	0.0%
Maint - Operations	2,500.00	2,500.00	-	0.0%
Maint - Bldgs & Grounds	8,000.00	8,000.00	-	0.0%
Maint - Instruments & Meters	3,500.00	3,500.00	-	0.0%
	<u>\$ 1,526,096.00</u>	<u>\$ 1,503,265.00</u>	<u>\$ 22,831.00</u>	<u>1.5%</u>

2015 Adopted Appropriations Schedule

Raritan Township Municipal Utilities Authority

	Adopted Budget						Total All Operations
	Sewer	N/A	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 237,420						\$ 237,420
Fringe Benefits	98,246						98,246
Total Administration - Personnel	335,666	-	-	-	-	-	335,666
<i>Administration - Other (List)</i>							
Other Admin Expense	242,020						242,020
Retirement Benefits	142,100						142,100
Engineering	140,700						140,700
Insurance	206,009						206,009
Miscellaneous Administration*							-
Total Administration - Other	730,829	-	-	-	-	-	730,829
Total Administration	1,066,495	-	-	-	-	-	1,066,495
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,015,361						2,015,361
Fringe Benefits	833,971						833,971
Total COPS - Personnel	2,849,332	-	-	-	-	-	2,849,332
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense	1,503,265						1,503,265
							-
							-
							-
Miscellaneous COPS*							-
Total COPS - Other	1,503,265	-	-	-	-	-	1,503,265
Total Cost of Providing Services	4,352,597	-	-	-	-	-	4,352,597
Total Principal Payments on Debt Service in Lieu of Depreciation	319,550	-	-	-	-	-	319,550
Total Operating Appropriations	5,738,642	-	-	-	-	-	5,738,642
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	187,091	-	-	-	-	-	187,091
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	187,091	-	-	-	-	-	187,091
TOTAL APPROPRIATIONS	5,925,733	-	-	-	-	-	5,925,733
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,925,733	-	-	-	-	-	5,925,733
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	77,280						77,280
Total Unrestricted Net Position Utilized	77,280	-	-	-	-	-	77,280
TOTAL NET APPROPRIATIONS	\$ 5,848,453	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,848,453

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 286,932.10 \$ - \$ - \$ - \$ - \$ - \$ - \$ 286,932.10

5 Year Debt Service Schedule - Principal

Raritan Township Municipal Utilities Authority

	Current Year (2015)	Fiscal Year Beginning in							Total Principal Outstanding
		2016	2017	2018	2019	2020	2021	Thereafter	
<i>Sewer</i>									
Bond Series 2010	\$ 155,000	\$ 160,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 190,000	\$ 200,000	\$ 2,000,000	\$ 3,075,000
NJEIT Loan Series 2012	113,271	113,271	113,271	118,270	118,271	118,270	123,271	1,167,892	1,872,515
NJEIT Loan Series 2015A-1	51,279	51,279	51,279	51,279	51,279	51,279	51,279	670,346	978,020
NJEIT Loan Series 2015A-2		77,826	77,826	77,826	77,826	77,826	82,826	1,121,744	1,593,700
Total Principal	319,550	402,376	412,376	422,375	427,376	437,375	457,376	4,959,982	7,519,236
N/A									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 319,550	\$ 402,376	\$ 412,376	\$ 422,375	\$ 427,376	\$ 437,375	\$ 457,376	\$ 4,959,982	\$ 7,519,236

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's		Fitch		Standard & Poors	
	Not Available	Not Obtained for 2010 Bonds. All Other Debt is NJEIT	Not Available	Not Available	Not Available	Not Available

5 Year Debt Service Schedule - Interest

Raritan Township Municipal Utilities Authority

	Current Year (2015)	Fiscal Year Beginning in						Total Interest Payments Outstanding
		2016	2017	2018	2019	2020	2021	Thereafter
Sewer								
Bond Series 2010	\$ 147,325	\$ 141,800	\$ 135,200	\$ 128,300	\$ 121,200	\$ 113,800	\$ 105,000	\$ 425,750
NJEIT Loan Series 2012	28,766	27,267	25,767	24,267	22,517	20,767	19,017	80,945
NJEIT Loan Series 2015A-1	11,000	10,500	10,000	9,500	9,000	8,500	8,000	49,950
NJEIT Loan Series 2015A-2		15,237	14,488	13,738	12,988	12,238	11,488	72,040
Total Interest Payments	187,091	194,804	185,455	175,805	165,705	155,305	143,505	628,685
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Interest Payments	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS								
	\$ 187,091	\$ 194,804	\$ 185,455	\$ 175,805	\$ 165,705	\$ 155,305	\$ 143,505	\$ 628,685
								\$ 1,649,264

2016 Net Position Reconciliation

Raritan Township Municipal Utilities Authority

For the Period December 1, 2016 to November 30, 2017

Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 21,348,864						\$ 21,348,864
Less: Invested in Capital Assets, Net of Related Debt (1)	24,677,515						24,677,515
Less: Restricted for Debt Service Reserve (1)	590,126						590,126
Less: Other Restricted Net Position (1)	28,350						28,350
Total Unrestricted Net Position (1)	(3,947,126)	-	-	-	-	-	(3,947,126)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	5,923,603						5,923,603
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	386,476						386,476
Plus: Estimated Income (Loss) on Current Year Operations (2)	(77,280)						(77,280)
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	2,285,673	-	-	-	-	-	2,285,673
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	107,000	-	-	-	-	-	107,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	107,000	-	-	-	-	-	107,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
(4)	\$ 2,178,673	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,178,673

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2016
RARITAN
TOWNSHIP
MUNICIPAL
UTILITIES
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2016 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

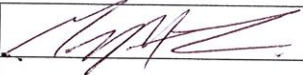
RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Raritan Township Municipal Utilities Authority, on the 20th day of October, 2016.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Greg LaFerla		
Title:	Chief Operator/Director		
Address:	365 Old York Road, Flemington NJ 08822		
Phone Number:	(908)782-7453 Ext 17	Fax	(908)782-7466
E-mail address	glaferla@rtmua.com		

2016 CAPITAL BUDGET/PROGRAM MESSAGE

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes. The Authority serves other municipalities and there are service agreements with them that include reimbursement for certain operating and capital requirements.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

In the Process of Assessing – See Operating Budget Message and the increase in engineering fees.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

Unrestricted net position and debt service are utilized for the capital budget when applicable.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None.

Add additional sheets if necessary.

2016 Proposed Capital Budget

Raritan Township Municipal Utilities Authority

For the Period December 1, 2016

to

November 30, 2017

		Funding Sources					
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer	See Supplemental Page	\$ 3,304,000	\$ 107,000		\$ 3,197,000		
		-					
		-					
		-					
Total		3,304,000	107,000	-	3,197,000	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-					
		-					
		-					
Total		-	-	-	-	-	-
N/A							
		-</					

Raritan Township Municipal Utilities Authority

For the Period December 1, 2016

to

November 30, 2017

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
Mechanical Screen Replacement	\$ -				
Final Clarifier Improvements	2,478,000			2,478,000	
Sludge Holding Tank Replacement	-				
Hach Lab Data Mgmt	17,000	17,000			
Upstream Interceptor Rehab	-				
Aeration Tank Valve & Gates	-				
Primary Sludge Collectors	-				
Phosphorus Removal	-				
FWWF Equalization Tank Constr.	409,000			409,000	
Flem. Boro Rt.31(HS) Interceptor	310,000			310,000	
Commerce Street Sewer Replacement	90,000	90,000			
TOTAL PROPOSED CAPITAL BUDGET	\$ 3,304,000	\$ 107,000	\$ -	\$ 3,197,000	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Raritan Township Municipal Utilities Authority
For the Period December 1, 2016 to November 30, 2017

		Fiscal Year Beginning in						
		Estimated Total Cost	Current Year Proposed Budget	2017	2018	2019	2020	2021
Sewer	See Supplemental Page	\$ 14,100,000	\$ 3,304,000	\$ 500,000	\$ 3,500,000	\$ 460,000	\$ 3,336,000	\$ 3,000,000
		-	-					
		-	-					
		-	-					
Total		14,100,000	3,304,000	500,000	3,500,000	460,000	3,336,000	3,000,000
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					
		-	-					
		-	-					
Total		-	-	-	-	-	-	-
N/A		-	-					
		-	-					

Raritan Township Municipal Utilities Authority
For the Period December 1, 2016 to November 30, 2017

		<i>Fiscal Year Beginning in</i>					
	Estimated Total Cost	Current Year Proposed Budget	2017	2018	2019	2020	2021
<i>Sewer</i>							
Mechanical Screen Replacement	\$ 3,500,000	\$ -		\$ 3,500,000			
Final Clarifier Improvements	2,478,000	2,478,000.00					
Sludge Holding Tank Replacement	500,000	-	500,000				
Hach Lab Data Mgmt	17,000	17,000.00					
Upstream Interceptor Rehab	3,336,000	-				3,336,000	
Aeration Tank Valve & Gates	270,000	-			270,000		
Primary Sludge Collectors	190,000	-			190,000		
Phosphorus Removal	3,000,000	-					3,000,000
FWWF Equalization Tank Constr.	409,000	409,000.00					
Flem. Boro Rt.31(HS) Interceptor	310,000	310,000.00					
Commerce Street Sewer Replacement	90,000	90,000.00					
TOTAL	\$ 14,100,000	\$ 3,304,000	\$ 500,000	\$ 3,500,000	\$ 460,000	\$ 3,336,000	\$ 3,000,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Raritan Township Municipal Utilities Authority

For the Period December 1, 2016

to

November 30, 2017

		Funding Sources					
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer	See Supplemental Page	\$ 14,100,000	\$ 107,000		\$ 13,993,000		
		-					
		-					
		-					
	Total	14,100,000	107,000	-	13,993,000	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					
		-					
	Total	-	-	-	-	-	-
N/A							
		-					
		-					

Raritan Township Municipal Utilities Authority

For the Period December 1, 2016 to November 30, 2017

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Mechanical Screen Replacement	\$ 3,500,000			\$ 3,500,000		
Final Clarifier Improvements	2,478,000			2,478,000		
Sludge Holding Tank Replacement	500,000			500,000		
Hach Lab Data Mgmt	17,000	17,000				
Upstream Interceptor Rehab	3,336,000			3,336,000		
Aeration Tank Valve & Gates	270,000			270,000		
Primary Sludge Collectors	190,000			190,000		
Phosphorus Removal	3,000,000			3,000,000		
FWWF Equalization Tank Constr.	409,000			409,000		
Flem. Boro Rt.31(HS) Interceptor	310,000			310,000		
Commerce Street Sewer Replacement	90,000	90,000				
Total 5 Year Plan per CB-4	<u>\$ 14,100,000</u>	<u>\$ 107,000</u>	<u>\$ -</u>	<u>\$ 13,993,000</u>	<u>\$ -</u>	<u>\$ -</u>
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

2016 AUTHORITY BUDGET

Narrative and Information Section

2016 AUTHORITY BUDGET MESSAGE & ANALYSIS

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2016 proposed Annual Budget and make comparison to the 2015 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

In fiscal year 2017, the administration budget increased by \$265,005.00 or 24.8% as a result of items noted below. Additionally, the cost of service budget decreased by \$76,278.00 or -1.8%.

The Authority is undertaking extensive capital improvements. These improvements require evaluation and assessment of equipment and systems. As it is unknown when or if a capital asset will result from these studies, they are being charged to the current year budget as opposed to capital per GAAP rules.

Appropriation Variances

Administration

Fringe Benefits – The Authority has increase the amount of fringe benefits allocated to administration from 11% to 15% to more accurately depict the breakdown of benefits between Administration & Cost of Service.

Retirement Benefits – The Authority expects 3 employees to retire in this year and is budgeting for an 8% increase for retiree benefits.

Legal – The Authority has increase the legal appropriation by \$30,000.00 as a result of the DEP permit for the main plant is up for renewal.

Independent Contractors – The Authority has increased the independent contractor line by \$52,000.00 as a result of hiring an outside engineer to oversee its new capital projects.

Computer Maint & Upgrade – The Authority has budgeted \$22,000.00 additionally to facilitate the replacement of several computers in the Administration building.

Cost of Service

Sludge Disposal - As a result of hauling fees being charged to the Authority being increased to \$550.00 per trip, the Authority has increased its appropriation by \$50,000.00.

Legal – The Authority has increase the legal appropriation by \$22,500.00 as a result of administrative consent order.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

The Authority will be introducing a new rate at the December board meeting to be effective for the 2017 calendar year. The main driver for the need for the rate increase is the increase in debt service and retiree benefits.

Revenue Variances

Residential & Industrial – As stated above, the Authority will be introducing a new rate at the December board meeting to be effective for the 2017 calendar year. The rate increase is going to increase rates \$41.00 dollars per year or \$10.25 per quarter.

Septage – As a result of a septage processing plant opening in Phillipsburg, the Authority has seen a reduction in these revenues. As a result, the Authority is budgeting for a decrease in revenue of \$108,000.00.

Investment – As a result of reduced interest rates, the Authority has lost a majority of its interest revenues and has budgeted \$8,000 less than the previous year.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The state of the local/regional economy has no impact on this budget as there is low unemployment and few, if any vacant homes.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net position is utilized for the capital budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

The Authority does not plan to make a contribution to the municipality in the current year.

6. The proposed budget must not reflect an anticipated deficit from 2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Authority's implementation of GASB Statement 68 required the recording of the Authority's portion of its unfunded pension liability. As a result, the Authority's unrestricted net position ended the fiscal year in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its annual contractually required contribution to the Division of Pensions which contains an amount to fund its unfunded accrued liability and monitor the investments held by the State Division of Pensions in hopes that the liability will decrease and eliminate the deficit. If or when the Authority is informed that it must pay its unfunded pension liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

The Authority anticipates raising the user fee from \$583.00 to \$624.00 and the base fee from \$151.00 to \$162.00.

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

The Authority's bond resolution does not require a separate continuing disclosure agreement. The only required item to be uploaded to EMMA is the Audit Report.

AUTHORITY CONTACT INFORMATION

2016

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Raritan Township Municipal Utilities Authority		
Federal ID Number:	22-1936771		
Address:	365 Old York Road		
City, State, Zip:	Flemington NJ, 08822		
Phone: (ext.)	(908)782-7453	Fax	(908)782-7466

Preparer's Name:	Greg LaFerla		
Preparer's Address:	365 Old York Road		
City, State, Zip:	Flemington NJ, 08822		
Phone: (ext.)	(908)782-7453 Ext 17	Fax	(908)782-7466
E-mail:	glaferla@rtmua.com		

Chief Executive Officer:			
Phone: (ext.)	(908)782-7453 Ext 17	Fax	(908)782-7466
E-mail:	glaferla@rtmua.com		

Manager of Accounting and Operations:	Pam Struening		
Phone: (ext.)	(908)782-7453 Ext 15	Fax	(908)782-7466
E-mail:	pstruening@rtmua.com		

Name of Auditor:	Carol McAllister		
Name of Firm:	Bowman & Company LLP		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees, NJ, 08049		
Phone: (ext.)	856-435-6200	Fax:	856-435-0440
E-mail:	cmcallister@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **31**
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **2,127,944.04**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? **Yes** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract.

Commissioner's Salary is set by a resolution from the municipality upon appointment by Township. The compensation of the plant employees is set through a negotiated union contract between the union and the commissioners. Administration employees are reviewed annually by the board to determine if adjustments to compensation are warranted.

- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes. See Attached** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **Yes. See Attached** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **No**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **Yes** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Raritan Township Municipal Utilities Authority
2016 Budget Informational Questionnaire
Page N-3 (Supplemental)

The following is a summary of travel and Meal expenses for the employees listed on page N-4 during 2015.

Employee	Description	Amount
Gary Arrington	Meal Ticket Reimbursement for 2015	\$ 190.00
John Benson	Meal Ticket Reimbursement for 2015	30.00
Daniel Clerico	Meal Ticket Reimbursement for 2015	160.00
Christopher Cooper	Meal Ticket Reimbursement for 2015	60.00
Gregory Frace	Meal Ticket Reimbursement for 2015	20.00
Raymond Frank	Meal Ticket Reimbursement for 2015	130.00
Alex Gardinsky	Meal Ticket Reimbursement for 2015	210.00
Ronald Gettel	Meal Ticket Reimbursement for 2015	170.00
Mark Hallinger	Meal Ticket Reimbursement for 2015	250.00
John Higley	Meal Ticket Reimbursement for 2015	20.00
Gregory LaFerla	Mileage & Toll Reimbursement for 2015	29.73
Gregory LaFerla	AEA Spring Convention-Hotel & Meal Expenses	143.63
Gregory LaFerla	NJWEA Annual Conference-Hotel Reservations	558.30
Gregory LaFerla	AEA Fall Annual Meeting&Conference-Hotel & Meal Expenses	154.00
Gregory LaFerla	Luncheon for Cleaning Crew	38.35
Gregory LaFerla	Luncheon after Chapter 78 Meeting	17.50
C. Alan Lincoln	Meal Ticket Reimbursement for 2015	50.00
Jennifer Loudon	NJWEA Annual Conference-Hotel Reservations	389.10
Jennifer Loudon	NJWEA Luncheons for 2015	100.00
Robert McGrath	Meal Ticket Reimbursement for 2015	40.00
Bruce Miller	Mileage Reimbursement for 2015	167.55
Bruce Miller	Luncheon Meeting with Engineers	79.34
Bruce Miller	Luncheon after Pre-Con Meeting	32.10
Bruce Miller	Joint Insurance Fund Seminar-Hotel & Meal Expenses	183.84
Bruce Miller	AEA Spring Convention-Hotel & Meal Expenses	111.30
Bruce Miller	Luncheon after AEA Meeting	11.62
Bruce Miller	NJWEA Annual Conference-Hotel Reservations	518.80
Bruce Miller	Toll Reimbursement for 2015	15.00
Bruce Miller	Luncheon after Bond Update Workshop	7.00
Bruce Miller	Capacity Breakfast Meeting	10.00
Regina Nicaretta	Mileage Reimbursement for 2015	17.25
Regina Nicaretta	Luncheon after AEA Seminar	17.85
Ethbaal Pena	Meal Ticket Reimbursement for 2015	250.00
Jeffrey Ruffin	Meal Ticket Reimbursement for 2015	260.00
Charles Schneider, Jr.	NJWEA Annual Conference-Hotel Reservations	792.05
Michael Sciss	Meal Ticket Reimbursement for 2015	130.00
Pamela Struening	AEA Fall Annual Meeting&Conference-Hotel & Meal Expenses	154.00
Pamela Struening	Luncheon after AEA Seminar	17.85
Pamela Struening	Luncheon after HR Committee Meeting	14.69
Pamela Struening	Luncheon after Chapter 78 Meeting	17.50
Pamela Struening	Luncheon after HR Committee Meeting	6.42
Michael Waisempacher	Meal Ticket Reimbursement for 2015	370.00
		<u>\$ 5,944.77</u>

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**RARITAN TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY**

FISCAL YEAR: FROM DECEMBER 1, 2016 TO NOVEMBER 30, 2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period December 1, 2016 to December 31, 2017
 Raritan Township Municipal Utilities Authority
 November 30, 2017

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body in Column O	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)								
1 Greg LaFerla	Chief Operator / Director	40	x					131,700	N/A	N/A	31,045	162,745	N/A	N/A	N/A	\$	\$	\$ 162,745
2																		
3 Pam Struening	Accounting Operations Executive	40	x					70,678	N/A	5,000	-	75,678	N/A	N/A	N/A	-	-	75,678
4 Bruce Miller	Director	40		x				109,614	N/A	14,780	18,884	143,278	N/A	N/A	N/A	-	-	143,278
5 Dr. Edward Dougherty	Commissioner	5 x						2,100	N/A	N/A	-	2,100	N/A	N/A	N/A	-	-	2,100
6 John Tully	Commissioner	5 x						1,400	N/A	N/A	-	1,400	N/A	N/A	N/A	-	-	1,400
7 Peter Kinsella	Commissioner	5 x						2,100	N/A	N/A	-	2,100	N/A	N/A	N/A	-	-	2,100
8 Michael DelVecchio	Commissioner	5 x					x	2,100	N/A	N/A	-	2,100	N/A	N/A	N/A	-	-	2,100
9 John Kendzulak Jr	Commissioner	5 x						1,400	N/A	N/A	-	1,400	N/A	N/A	N/A	-	-	1,400
10 Lori A. Buza	Commissioner	5 x						1,400	N/A	N/A	-	1,400	N/A	N/A	N/A	-	-	1,400
11																		
12																		
13																		
14																		
15																		
Total:								\$ 322,492	\$ -	\$ 19,780	\$ 49,928	\$ 392,200				\$ -	\$ -	\$ 392,200

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

Schedule of Health Benefits - Detailed Cost Analysis

Raritan Township Municipal Utilities Authority
For the Period December 1, 2016 to November 30, 2017

	# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		# of Covered Members (Medical & Rx)		Annual Cost		#	
--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	-------------------------------------	--	-------------	--	---	--

Is medical coverage provided by the SHBP (Yes or No)?
Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes
Yes

Schedule of Accumulated Liability for Compensated Absences

Raritan Township Municipal Utilities Authority

For the Period

December 1, 2016

to

November 30, 2017

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability		Legal Basis for Benefit (check applicable items)		
				Approved Labor Agreement	Resolution	Individual Employment Agreement
Administration (See Attached)	87.81	\$	34,885		x	
Plant Employees (See Attached)	261.78		94,588	x		
Total liability for accumulated compensated absences at beginning of current year		\$	129,473			

Raritan Township Municipal Utilities Authority

For the Period December 1, 2016 to November 30, 2017

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability
Crown	32.94	7,082.88
Nicaretta	13.94	3,167.72
Laferla	31.00	21,933.08
Struening	9.94	2,701.41
	<u>87.81</u>	<u>34,885.08</u>
Adams	8.50	2,395.64
Arrington	46.88	16,246.65
Benson	18.81	8,574.90
Clerico	4.50	1,304.28
Cooper	3.00	869.52
Frace	6.00	1,739.04
Frank	50.97	17,642.22
Gardinsky	2.88	1,054.99
Gettel	4.50	1,304.28
Hallinger	33.25	9,637.18
Higley	0.06	18.12
Lincoln	19.63	7,509.92
Loudon	4.78	1,124.55
McGrath	2.00	579.68
Pena	8.50	4,976.24
Ruffin	8.88	2,668.18
Schneider	14.19	6,303.38
Sciss	6.06	1,757.16
Waisempacher	18.41	8,882.07
	<u>261.78</u>	<u>94,587.97</u>

100

November 30, 2017

Amount to be
Received by/
Paid from
Authority